Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**MATSYODARI SHIKSHAN SANSTHA'S ARTS, SCIENCE AND COMMERCE COLLEGE, AMBAD**
Name of the head of the Institution	**Dr Shivshankar Ghumre**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02483275044**
Mobile no.	**8975862870**
Registered Email	**iqac3cycle.mssambad@gmail.com**
Alternate Email	**milindpandit75@gmail.com**
Address	**Ambad Dist. Jalna**
City/Town	**Ambad**
State/UT	**Maharashtra**
Pincode	**431204**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Milind Pandit**
Phone no/Alternate Phone no.	**02483275066**
Mobile no.	**8975862870**
Registered Email	**pandit_milind@rediffmail.com**
Alternate Email	**milindpandit75@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.mssambad.co.in/iqac/aqar2017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mssambad.co.in/uploads/AcademicCalendar2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**A**	**3.06**	**2017**	**27-Nov-2017**	**26-Nov-2022**

6. Date of Establishment of IQAC	**20-Jun-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Bachelor of Vocation	Vocational Course	UGC	2019 365	8250000
Certificate Courses in Vocation	Vocational Course	UGC	2019 182	10000000
Infrastructure Development	Infrastructure Development	RUSA	2019 365	10000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Introduction of New Programmes and Courses: B. Voc., C.C., etc. 2. Protective Wall around the College Campus 3. Setup of CCTV Surveillance all over the College Campus 4. Conduct of incamera Examinations 5. Students' Counselling

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
5. Arrangement of Study Tours	The study tours organised by the

	college proved quite productive for the students who could develop their practical knowledge in the given subjects.
4. Purchase of the Equipment	The equipment bought by the college benefited the research work conducted by the faculty members and learners to a fair extent.
3. Promoting the use of ICT in the Teaching-Learning Process	As per the plan almost every faculty member resorted to the use of ICT to take their performance to a higher grade. The interactive boards and LCD projectors were used in the classroom to facilitate teaching.
2. Improving Feedback Mechanism	It was resolved to improve on the feedback mechanism so that every stakeholder could help improve the overall functioning of the college. The members on whom the feedback was less satisfactory were counselled to better their performance.
1. Promotion of Research and Publications	The IQAC planned to promote research and publications to the best possible extent. Accordingly, there were a significant number of publications to the credit of the college with the faculty members actively participating in acting as resource persons at the seminars/conferences.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Development Committee	20-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	02-Mar-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	26-Aug-2019

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The Management Information System (MIS) of the college has been effectively at work. The modules of it are: CMS, Tally, SOUL (the latest software versions). The college management system (CMS) software helps store all the data of every student which can be easily retrieved in real time as per necessity. Tally helps manage the account of the college dexterously and perfectly. The data of accounts remains retrievable at any given point of time. SOUL is the software which helps keep record of the books whenever required. It helps search and circulate the books online which saves time and trouble.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum design is the exclusive right of the Dr Babasaheb Ambedkar Marathwada university to which the is affiliated. However, the college ensures that the given curricula are planned well in the beginning of each academic year and implemented properly. The college maintains the daily teaching report in the form of diary and attendance report verified by the principal of the college. Also, the principal's interaction with the students makes the picture clearer. There is a member from the non-teaching personnel that regularly moves across every class and has signature of every teacher to authenticate that the curricula go smoothly through teaching. The feedback mechanism also helps improve the delivery of curricula. Use of the ICT adds to the effective implementation of the curricula.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
1. Dry Land Horticulture	Certificate Course	03/08/2018	182	Entreprene urship	Yes
2. Nursery Production and Management	Certificate Course	03/08/2018	182	Entreprene urship	Yes
3. Taxation, Auditing and Finance	Certificate Course	03/08/2018	182	Entreprene urship	Yes

		03/08/2018	182	Entrepreneurship	Yes
4. Hospital Service Management	Certificate Course				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Livestock Production and Management	03/08/2018
BVoc	Food Processing and Preservation	03/08/2018
BVoc	Banking and Financial Services	03/08/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce	15/06/2018
MA	Marathi	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	200	169

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BVoc	Hospital Management	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
There is feedback mechanism of the college working through a committee which analyses the feedback collected from the stakeholders with a special focus on the students. In case the feedback is found less satisfactory, it is put to the IQAC and the concerned people are apprised of it and counselled to make themselves professionally better. The overall feedback helps the college develop on certain material grounds.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Humanities	480	531	531
BCom	Commerce	360	405	405
BSc	Sciences	360	329	329
BCA	Computer Application	180	87	87
MA	Marathi	120	26	26
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1378	26	24	2	26

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a students' mentoring committee which looks after providing solutions to the problems of the students. The students usually face the personal and career-related dilemmas. The committee mentors the students properly and does its best to provide solutions to the various problems faced by the students. It prioritises career choice according to the trends students present through consultation. The students are encouraged to partake in the co-curricular and extra-curricular activities and are also encouraged to develop their creative abilities. Advised to be self-guided, they develop individuality of their own and enable themselves to have their own decisions.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1378	24	1:57

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
39	24	15	Nill	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr Vinod Shriram Jadhav	Lecturer	International Public School, Bhopal
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	MSSBA	Semester	16/04/2019	18/07/2019
BSc	MSSBSc	Semester	29/04/2019	23/06/2019
BCom	MSSBCom	Semester	03/05/2019	20/06/2019
BCA	MSSBCA	Semester	11/04/2019	29/05/2019
MA	MSSMA	Semester	30/04/2019	17/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The students take oral tests as part of internal evaluation. There are also projects meant for internal evaluation. They are constantly motivated to be individual thinkers and are trained to develop their critical ability. As regards the project work, the students are groomed to navigate through various study materials and making the choice of the final topic they adopt proper research methods and get prepared to present their work before the internal examiners under supervision of the concerned teachers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the college is prepared at the end of every academic year which runs parallel with that of the affiliating university. The calendar contains the dates of various programmes to be conducted throughout the coming academic year and the complete schedule of the examinations basically planned by the affiliating university. The programmes noted in the calendar have been

celebration of the national festivals like Independence and Republic Days and of the great Indians. A special committee is constituted to look after implementation of the academic calendar. The calendar proves of much significance when it comes to managing the overall academic affairs falling within the given academic year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.mssambad.co.in/iqac/result2018-19.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MSSBA	BA	Humanities	98	91	92.85
MSSBCom	BCom	Commerce	74	54	72.97
MSSBSc	BSc	Sciences	89	70	78.65
MSSBCA	BCA	Computer Application	23	19	82.6
MSSMA	MA	Marathi	9	6	66.66
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.mssambad.co.in/iqac/feedback2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1080	UGC	1286000	880256
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	2	5.5
International	English	2	3.04
National	Hindi	2	6.23
International	Library Science	1	1.2
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physical Education	2
Library Science	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Necessity of Social Media and Social Networking in Libraries	Dr. S. K. Ghumre	Knowledge Librarian, Special Issue Jan 2019	2019	1	NA	Nill
Bibliome trics Analyses on the Six Sigma Meth	Dr. S.K. Ghumre	Internat ional Jouranal of Science and	2018	8	NA	Nill

odological Approaches to Scopes Database During 2007-2015		Advance reaearch Technology(IJSART)				
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2018	Nill	Nill	NA
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	7	3	Nill
Presented papers	2	5	Nill	Nill
Resource persons	2	1	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swimming	Dr. B. A. M. University, Aurangabad .	Nill	1
Cross Country	Dr. B. A. M. University, Aurangabad .	1	12
Chess	Dr. B. A. M. University, Aurangabad .	1	1
Weight Lifting	Dr. B. A. M. University, Aurangabad .	1	2
Wrestling	Dr. B. A. M. University, Aurangabad .	1	1
Kabaddi (IUT)	Dr. B. A. M. University, Aurangabad .	Nill	1
Kabaddi Women	Dr. B. A. M.	Nill	1

	University, Aurangabad .		
Athletics	Dr. B. A. M. University, Aurangabad .	1	10
Youth Festival	Dr. B. A. M. University, Aurangabad .	2	2
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Cleanness Campaign	Cleanness Campaign Award	Municipal Council, Ambad	202
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NA	NA	NA	Nill	Nill
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Hospital Services management	Civil Hospital, Ambad	10/12/2019	30/12/2019	20
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

Tata Institute of Social Sciences, Mumbai	01/06/2018	Training, Intrnship, Placement, Entrepreneurship	169
Smarth Sahkari Sakhar Karkhana , Ankushnagar Dist. Jalna	26/06/2019	Training, Internship, Placement	350
Shri Sai Poultry Farm, Pagirwadi, Dist. Jalna	02/07/2018	Training, Internship, Entrepreneurship	409
Apeksha Nursery, Parner, Dist. Jalna	30/06/2018	Training, Internship, Entrepreneurship	187
ASKY Company (Chartered Account), Pune	02/07/2018	Training, Internship, Entrepreneurship	276
Bajrang Pulses Agro Products Pvt Ltd	02/07/2018	Training, Internship, Entrepreneurship	238
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
57240000	49328685

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Fully	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	30204	3365101	1895	900000	32099	4265101
Reference Books	5700	850450	190	200050	5890	1050500
e-Books	3000000	Nill	3000000	Nill	6000000	Nill
e-Journals	120000	Nill	120000	Nill	240000	Nill
Library Automation	1	Nill	1	Nill	2	Nill
Others(specify)	48	Nill	6	Nill	54	Nill
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	120	40	10	20	12	19	9	10	0
Added	12	0	0	0	0	1	0	0	0
Total	132	40	10	20	12	20	9	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1335000	500283	712000	211717

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

> There is a special committee appointed for the purpose of maintaining the infrastructure on campus which looks after maintenance on campus. There is a procedure of annual maintenance contract by which certain people are hired for a year to assure that there physical, academic support facilities are appropriately maintained. The IQAC chalks out a plan of maintenance which is carried out by the foregoing committee. There is also a special budget reserved for the purpose. A required number of the various technicians, masons, carpenters and engineers are contracted for maintenance of campus. To keep the campus clean and hygienic outsourcing is undertaken. Even advice of the experienced people and experts regarding this is sought after.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	Government of India	380	1064301
b)International	NA	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
National Univerity Students Skill Development	06/01/2018	212	Tata Institute of Social Sciences, Mumbai
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
ICICI Bank	90	42	1	8	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	6	BSc	Physics	Dr BAMU, Aurangabad	MSC
2018	5	BSc	Zoology	Dr BAMU, Aurangabad	MSc
2018	8	BSc	Microbiology	Dr BAMU, Aurangabad	MSc
2018	3	BA	History	Dr BAMU, Aurangabad	MA
2018	3	BSc	Environment Science	Dr BAMU, Aurangabad	MSc
2018	2	BSc	Chemistry	Dr BAMU, Aurangabad	MSc
2018	3	BSc	Mathematics	Dr BAMU, Aurangabad	MSc
2018	3	BSc	Botany	Dr BAMU, Aurangabad, Deogiri Institute, Aurangabad	MSc
2018	5	BA	English	MSS's Arts, Science & Commerce College, Ambad	MA
2018	1	BA	English	Dr BAMU, Aurangabad	MA
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	5

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As there were no clear directives either from the affiliating university or the state government, the election process for constitution of the students' council could not take place during the last academic year, i. e. 2018-19. However, the students and alumni represented the administrative and academic bodies like IQAC, CDC, NSS and Cultural Activities. The diverse academic fora like Literary Association, Social Sciences Forum, Science Club, Commerce Forum, etc. are represented by the students of the college. The study tours are also represented by the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution registered its alumni association during 2004. The alumni have been active participants in every academic and social undertakings undertaken by the college. The alumni keep contributing every possible way to the collegiate functioning. For instance, their expertise in the fields of their specialisation has been used to facilitating learning on campus. The alumni that have been entrepreneurs are asked to contribute in cash and kind, the way it suits their temperament and profession. There are some alumni that have erected water pipeline for about half a kilometre to supply water to college campus. There are also some others that distribute stationery and educational material to the needy and poor students of the college. The college hold a meeting of the association per year. Certain plans and strategies are chalked out to smooth the functioning of the association.

5.4.2 – No. of enrolled Alumni:

112

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Although the apex body of the college is the Management Council, the power of it is decentralised in the form of IQAC and CDC. The IQAC further decentralised itself into different committees that work like a jigsaw without any mystery. There are the faculty members, non-teaching personnel students and alumni incorporated in the overall managerial affairs. The institutional leadership believes in participative management. Even the principal's responsibilities are shared by the faculty members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The college stands on the area of 12 acres of land with pleasant green environs. The laboratories on campus are well-equipped and there is RO system in place that provides safe drinking water to all the stakeholders. Certain area of the campus is covered with wi-fi facility. And there is the maximum use of ICT in the classrooms which enriches the process of teaching-learning.
Research and Development	The college has been assessed by the affiliating university for assigning research centres in the subjects in which there are postgraduate courses run by the college. There are spacious and up-to-date laboratories and an automated and well-equipped library that prove so productive from the point of view of developing research culture on campus. There are five research supervisors recognised by the affiliating university who look after maintaining research development on and off campus.
Curriculum Development	As stated earlier, curriculum development solely lies within privilege of the university. However, the faculty members that have been members to the Boards of Studies ensure that the curriculum they design meets the comprehensive vision of the college. The Tata Institute of Social Sciences, Mumbai is often consulted to provide insights into curriculum development.
Teaching and Learning	The teaching-learning process on

	campus is mostly students-centred and comprises ICT-enabled learning. The teachers make use of technology to a judicious extent. There is also a facility of peer-group learning ceated in the classroom so that the students come forward on their own and take the process to a higher level.
Examination and Evaluation	The college conducts in-camera examinations. The oral testing is conducted to make the students more confident about their own expression. Evaluation like assessment takes place as per the instructions provided by the affiliating university.
Human Resource Management	Human resources are managed well on campus. The faculty members are trained to be better educators and wherever the need were felt, there is outsourcing of expertise managed by the college.
Industry Interaction / Collaboration	The college has signed up MoUs with industries and institutes of great academic repute. The MoUs are put into practice by constant interaction and exchange. This helps bring about commendable academic rapport and knowledge sharing.
Admission of Students	The college adopts the policy of first come first served in the case of admission process. Proper weighting is given to diversity and every norm of the UGC, state government and the affiliating university is followed strictly as regards admission of students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The IQAC of the college plans e-governance well in advance. It takes stock of wherever and whichever type of e-governance is possible. Accordingly, the governance is managed. The aim of the IQAC is to manage the college affairs with a view to paperless work to the best possible extent. Also, to manage e-waste effectively has been under consideration.
Administration	As per the guidelines from IQAC, the administration is aimed at getting performed via electronic mode to a required degree. There is MIS in place to manage the data.
Finance and Accounts	There are certain software types like Tally ERP 9 (6.64) that are used to

	manage the finance and accounts of the college. The data generated using this can be available at a single click.
Student Admission and Support	There is a software type called CMS (College Management System) which stores data of each of the students admitted to the college. The software collects the overall data of the students and makes it available in real time. The students are also provided with the browsing centre to navigate through the internet and get themselves the study material of their choice.
Examination	The examinations are managed with the help of MKCL (Maharashtra Knowledge Commission Limited) console. All the date related to the students examinations comes readily available and and the students can apply online and have their admit cards and result sheets accessed through their PRN (permanent Registration Number)

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	22/05/2019	11/06/2019	20
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
24	24	29	29

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Maternity Leave. 2. Paternity Leave 3. Loan Facility through the Institutional Credit Society. 4. Campus Hall Available for Family Functions	1. Maternity Leave. 2. Paternity Leave 3. Loan Facility through the Institutional Credit Society. 4. Campus Hall Available for Family Functions	Earn and Learn Scheme: This scheme provides the students with financial support to further their education. The needy and poor students are selected for the purpose and provided monthly remuneration for one hours daily work.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external financial audits regularly. The internal audit is conducted by the Chartered Account whereas the external audit is conducted by the Auditor General from Nagpur. The AG is an authority of the state government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dr babasaheb Ambedkar Marathwada University, Aurangabad	Yes	Ashok patil Associates, Aurangabad
Administrative	Yes	Dr Babasaheb Ambedkar Marathwada University, Aurangabad	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

> The Parents-Teachers Association meets once a year. There are discussions on planning the academic support from the parents and managing regular attendance of their wards. Also, the programmes like hygiene and voters awareness, as advised by the governments, have been organised for the parents.

6.5.3 – Development programmes for support staff (at least three)

> 1. Deputation to attend professional and technical training programmes. 2. Regular Counselling on professionalism. 3. Conduct of skill-based training.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

> 1. Introduction of four new Certificate Courses. 2. Introduction of three new vocational degree courses. 3. MoUs signed up with industries and institutes.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Purchase of new equipment for science laboratories	18/06/2018	18/06/2018	30/04/2019	12
2018	Replacing Wire Fencing with Compound Wall	18/06/2018	18/06/2018	30/04/2019	12
2018	Well-equipped additonal Lab for Commerce department	07/09/2018	07/09/2018	30/04/2019	11
2018	Purchasing Books for Library	07/09/2018	07/09/2018	30/04/2019	11
2019	Arranging Guest Lectures for Students	11/01/2019	11/01/2019	30/04/2019	11
2019	Renewal of the MoU with TISS, Mumbai	11/01/2019	11/01/2019	30/04/2019	11
2019	Organisation of a Discourse on	29/04/2019	29/04/2019	30/04/2019	9

	GST and Budget				
2019	Organisation of Health Check-up Camp	29/04/2019	29/04/2019	30/04/2019	9

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
1. Celebration of International Womens Day	08/03/2019	08/03/2019	73	47

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Celebration of Environment Day 2.Tree Plantation and Conservation and Protection of Trees 3. Developing Vermiculture 4. Use of the CFL and LED Lights 5. Use of Solar Panels for Creating natural Energy 6. Roof-Water Harvesting 7. Rainwater Harvesting

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Any other similar facility	Yes	3
Rest Rooms	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	16/10/2018	01	Rally for Flood Relief	Help to the Affected	677
2019	1	1	03/01/2019	01	Tree Plantation	Significance of Trees	100

2019	1	1	08/01/2019	01	Erection of Embankment	Water Conservation	100

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Professional Code of Conduct for the College Personnel	15/06/2018	The parent institute publishes a handbook regarding ethical conduct of the college staff according to which the members of the college conduct themselves failing which they are subjected to action within moral limits.
Code of Conduct for Students	15/06/2018	The rules and regulations regarding moral conduct of the students are regularly published in the prospectus.
Vishakha Committee/LIC	15/06/2018	There is a special provision of zero tolerance on sexual harassment of the working women.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Independence Day	15/08/2018	15/08/2018	965
Celebration of Republic Day	26/01/2019	26/01/2019	1056
Daily Assembly	01/07/2018	15/02/2019	1378
Thought of the Day	01/07/2018	15/02/2019	1378
Guest Lectures on the Topics related to Universal Values	11/09/2018	18/09/2018	2000
Cleanliness Campaign, Tree Plantation and Labour Donation	03/01/2019	09/01/2019	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Conservation of Water 2. Conservation of Environment 3. Proper Dumping of the Garbage 4. Tobacco- and Smoking-free Campus 5. Plastic-free Campus The above initiatives have been undertaken by the college to keep its campus eco-

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Daily Assembly: there is a daily assembly called by the college to inculcate values of patriotism among the students of the college. The practice has been in force for over a decade now. This makes the students realise and develop love for the nation and keeps them in close touch with preserving national values. Inculcation of patriotic values becomes part and parcel of everyday life of the students which would ultimately help the cause of nation.The college initiated the practice way back in the year 2006. Since then the practice has been in place uninterruptedly, the college is satisfied and proud to state. More importantly, the practice has been ever received with great enthusiasm by all. Before the national anthem is sung in chorus, the thought of the day, congratulatory news, news headlines, etc. are read out to the students and staff. Also, the importance of the day and a 10-minute address of the available guest on value education take place. 2. Samarth Festival: Samarth Festival cuts across the issues like enlightenment of students and people, blood donation, prevention of farmers' suicide, prevention of female foeticide, women empowerment, organisation of lecture series, Yoga and Pranayama, free accommodation and lunch facility, constructing check-dams, free health diagnosis camps, cleanliness campaign, adoption of villages, tree plantation, conduct of musical concerts, organisation of elocution, debate, essay writing, quiz, colour design (rangoli), henna, beautiful handwriting, etc. competitions. The NSS unit of the college has been involved in accelerating the above activities during the Samarth Festival. Every year a lecture series has been organised to enlighten the students and community. The lecture series has been addressed by the eminent speakers and scholars from across Maharashtra and beyond. Considering the social responsibility and hospital emergency, the college organises blood donation camps and sends blood to the blood banks.The college organises free health diagnosis camp every year to bring about health consciousness among the students. It has awakened students to look after themselves on the grounds of hygiene, particularly the activity proved highly useful in the case of female students. After diagnosis, the college also arranged financial help to students for further treatment, etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.mssambad.co.in/BestPractices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Established in 1979 and affiliated to Dr Babasaheb Ambedkar Marathwada University, Aurangabad, the college has imprinted and sustained its own identity as one of the best colleges in the Marathwada region and the best taluka-level college in the district of Jalna. Its motto is Let all be shaped wise. The distinctiveness of the college lies in the fact that it has produced a good number of jural, administrative and educational authorities. It is the only college to have been conferred on The Best Examination Centre Award of the affiliating university, four times. The college has been a premier educational institute having guided other colleges in its vicinity as and when required. It is also the only taluka level college, in the district, having achieved A Grade of NAAC, Bangalore. It is also the only college running the highest number of degree level prorammes in the district. Green environs, better infrastructure and better facilities mark the distinct identity of the college. The college

runs the NUSSD programme under the aegis of tata institute of Social Sciences, Mumbai through which it has got placed around 400 of its students during the last four years. the college has convened four convocation programmes and seven campus drives.

Provide the weblink of the institution
http://www.mssambad.co.in

8.Future Plans of Actions for Next Academic Year

 1. Launch of Research Centres 2. Development of Smart Classrooms 3. Upgrade of ICT infrastructure 4. Conduct of Interdisciplinary Seminars 5. Upgrade of Manual Feedback Mechanism to Online Feedback Mechanism 6. Conduct of Gender Sensitisation Programmes 7. Augmenting Library Resources 8. Launch of Research Journals and Research Projects 9. Conduct of Programmes of Communal Harmony 10. Organisation of Professional Training Programmes