



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

MATSYODARI SHIKSHAN SANSTHA'S
ARTS, SCIENCE AND COMMERCE
COLLEGE, AMBAD

- Name of the Head of the institution **Dr. Shahaji Gaikwad**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **02483275044**
- Mobile no **9421482721**
- Registered e-mail **mssambad@gmail.com**
- Alternate e-mail **rspathre@gmail.com**
- Address **Jalna-Beed Road Ambad, Dist-Jalna**
- City/Town **Ambad, Dist-Jalna**
- State/UT **Maharashtra**
- Pin Code **431204**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location **Semi-Urban**

- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University Dr Babasaheb Ambedkar Marathwada University, Aurangabad

- Name of the IQAC Coordinator Dr. Ravindra Pathre

- Phone No. 02483275044

- Alternate phone No. 7588794162

- Mobile 7972044863

- IQAC e-mail address iqac3cycle.mssambad@gmail.com

- Alternate Email address rfpathre@gmail.com

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://mssambad.org/>

4. Whether Academic Calendar prepared during the year? Yes

- if yes, whether it is uploaded in the Institutional website Web link: <https://mssambad.org/Academic-Calendar-Yr-21-22.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.06	2017	27/11/2017	26/11/2022

6. Date of Establishment of IQAC 20/06/2005

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
RUSA	RUSA 2.0	Central Government	09/08/2019	2 cr

8. Whether composition of IQAC as per latest NAAC guidelines Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Maintenance of girls hostel and tree plantation

Renovation of library

Upgradation of solar system

Teaching and non teaching welfare programme

chemistry research center

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Renovation of old building	Electrification and plumbing work was done, floor tiles were changed, wall coloring was completed
Promotion of Research and Publication	Research facilities for budding researchers improved. The faculty published significant number of articles in UGC-Care and Peer-reviewed Journals.
Construction of security wall around campus	Old security wall removed and new 200 meter wall was constructed around campus.
Introduction of add-on courses	09 add-on/certificate course of more than 30 hours were started by various departments. in the college
Teaching and non teaching welfare programmes	Yoga camp, blood checking camps were organized for staff members. Various banking person guided our staff for banking schemes

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	10/01/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	MATSYODARI SHIKSHAN SANSTHA'S ARTS, SCIENCE AND COMMERCE COLLEGE, AMBAD
• Name of the Head of the institution	Dr. Shahaji Gaikwad
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02483275044
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• Registered e-mail	mssambad@gmail.com
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• Address	Jalna-Beed Road Ambad, Dist-Jalna
• City/Town	Ambad, Dist-Jalna
• State/UT	Maharashtra
• Pin Code	431204
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Dr Babasaheb Ambedkar Marathwada University, Aurangabad

• Name of the IQAC Coordinator	Dr. Ravindra Pathre				
• Phone No.	02483275044				
• Alternate phone No.	7588794162				
• Mobile	7972044863				
• IQAC e-mail address	iqac3cycle.mssambad@gmail.com				
• Alternate Email address	rfpathre@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://mssambad.org/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://mssambad.org/Academic-Calender-Yr-21-22.pdf				
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				
9.No. of IQAC meetings held during the year	4				
• Were the minutes of IQAC meeting(s)	Yes				

<p>and compliance to the decisions have been uploaded on the institutional website?</p>		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	<p>No File Uploaded</p>	
<p>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</p>	<p>No</p>	
<ul style="list-style-type: none"> If yes, mention the amount 		
<p>11. Significant contributions made by IQAC during the current year (maximum five bullets)</p>		
<p>Maintenance of girls hostel and tree plantation</p>		
<p>Renovation of library</p>		
<p>Upgradation of solar system</p>		
<p>Teaching and non teaching welfare programme</p>		
<p>chemistry research center</p>		
<p>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</p>		
Empty space for plan of action and outcome		

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Name	Date of meeting(s)
College Development Committee	10/01/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	21/01/2023

15. Multidisciplinary / interdisciplinary

Multidisciplinary approach gives comprehensive understanding of subjects and allows for combination of different subjects during

lesson or project. In our college, we teach various subjects from humanities and social sciences, commerce, science, vocational studies to students. With the implementation of NEP 2020 and from next academic year, student will have freedom to choose any three subjects from any discipline for under graduate course. Research projects will be assigned to students considering multidisciplinary approach.

16.Academic bank of credits (ABC):

The Academic Bank of Credit is a virtual/digital storehouse that contains the information of the credits earned by individual students of Higher Education Institutes in India and it enable students to open their accounts and give multiple options for entering and leaving colleges or universities. Our more than 90% of students from all disciplines, have registred for digilocker and college coordinator is constantly working for getting the students registred on portal.

17.Skill development:

NEP 2020 focuses on skill development in higher education institution and also acknowledges the role of education in providing skilled students. In our college we run under graduate vocational courses in banking and financial studies, fodd processing and production, livestock production and management. We also have certificate coursre in nursary production and management, hospital services and management, taxation, finance and auditing and dry land horticulture. Our students got jobs in various sectors in last five years.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In our college the daily assembly is conducted every day at 11.00 am. The students are informed about collegiate rules, activities in the daily assembly. The purpose is to inculcate the Indian culture and human values of love, tolerance, humanity, equality, gender sensitization and others. They are also informed about the importance of national festivals and their usefulness in developing spirit of freedom and nation building. Also the students and staff members are felicitated on the dais for their achievements or reward/award.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our college has adopted Outcome Based Education (OBE).This framework is based on desired outcomes to be achieved by the students. It shows distinguishable improvement and attainment of

knowledge and skill. Each department of college has prepared following components,

- Program Outcomes (POs)
- Program-specific Outcomes (PSOs)
- Course outcomes (COs)
- Course-specific learning outcomes (CSOs)/ Competencies

20.Distance education/online education:

NEP 2020 focuses distance and online education. In our college we conduct online lectures of add-on courses run by TISS Mumbai and other courses under Kareer Katta programme run by government of Maharashtra. Through Vedanta Foundation and TISS (Tata Institute of social sciences) Mumbai, we run different courses and NUSSD programs benefiting the rural students to get soft skills and essential knowledge of the courses. More than 300 students are placed in different sectors.

Extended Profile

1.Programme

1.1	10
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1314
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1820
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	422
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	54
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	35
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	34
Total number of Classrooms and Seminar halls	
4.2	4,805.227
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	134
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Curriculum design and development is exclusive right of	

affiliating university and institute plans for its smooth delivery. Intrinsic plan and operationalized curriculum within overall framework is provided by university. The principal of instituteredistributes curriculum among concern heads of departments. Then heads of departments ask for teaching plans to all the concerned teachers of departments. After that head of the department assigns workload to all teachers. Principal and staff secretary daily verify teaching plan and students attendance sheets of each lecture provided by each teacher of college. A nonteaching person daily moves across every class and prepares daily class report and submits it to IQAC office. Our faculty tries to penetrate the curricula by lectures, seminars, project work, tutorials, assignments group discussion etc. We have semester system and are bound to complete syllabi within period of stipulated time. Students are prepared to face University exams. At the end of each academic year, feedback from stakeholders is collected which helpsin improvement of delivery of curricula.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mssambad.org/1.1.1Teaching%20Plan.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our institutation strictly implements the annual academic calendar keeping in mind the continuous evaluation of students. To conduct the continuous internal evaluation (CIE), we planed various tests, activities and proceedings, we also used evaluative methods such as weekly tests, monthly tests, assignments, tutorials, projects, seminars, presentations, quizzes, mock- tests, skillbased tests. We used online platforms such as Google form, Zoom app, Google meet and others to avoid Covid-19 spread and followed all the restrictions and guidelines as communicated by the Government from time to time. The main objective of CIE has been to maintain effective testing and quantitative gains, benefiting the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mssambad.org/1.1.1%20Syllabus%20Comp%20Report.pdf

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>A. All of the above</p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

435

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Curricula of various courses were designed by Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. The curricula comprises the following crosscutting issues; Professional Ethics:-Our college always endeavor to inculcate the relevant and most useful professional ethics among students. It helps students to practice it in their future career. Gender:- The issues and themes related to gender are reflected in various subjects such as Marathi, Hindi, English, Political Science, Sociology, Psychology & Home Science, Economics and History. The specific chapters, lessons, stories, plays, poems that embody or represent gender issues. Our faculty members organized various programmes and conducted activities to minimize gender bias and concerned problems in society. Human Values:- Human values are part and parcel of our curriculum. Human values such as love, devotion, belief, humanity, compassion, nationalism, social harmony, trust, national integration, equality, fraternity and brotherhood are

reflected in Marathi, Hindi, English, Political Science, Sociology, Psychology and Physical education. The contents of curricuare taught making awareness of these human values. It enriches overall curriculum. Environment Awareness:As there are problems such as nature degradation, deforestation, ecological destruction, pollution and continual loss of animal habitat,our faculty members triedto enrich the current curriculum makingstudents well-aware about these issues. These contents are reflectedin subjects; Chemistry, Botany, Zoology, Microbiology, Physics, Environment Science and Literatures of Marathi, Hindi and English.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

196

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://mssambad.org/1.4.2%20Feed%20back%20Analysis%20report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mssambad.org/1.4.1%20Action%20Take n%20Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1314

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

596

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute has taken special programme for the slow learners as well as the advanced learners. Generally, the students securing percentage less than 50% marks in the previous examination are identified as slow learners. Those secured more than 60% are considered the advanced learners. The list of students is collected accordingly. Then, after classifying them, special academic programmes are conducted as per the needs of students. The special remedial teaching classes are conducted to maximize the overall performance of the students. As far as post graduate courses are concerned, our institute does not follow the practice of slow learner and advanced learners. Personnel attention is given to the slow learners and average learners. For the successful implementation, departmental meetings are called open from time to time. The problems of slow learners are taken under consideration and through proper solutions are discussed and implemented simultaneously. Proper guidance is provided to slow and advanced learners. The main objective is to bring about progression of the students. The advanced academic and technical support is provided related to with topics. Youtube videos, reference books, educational web links are shared with advanced learners.

File Description	Documents
Paste link for additional information	https://mssambad.org/2.2.1-Advance-&-slow-learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1314	48

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute has provided technical support to the faculty members to develop the academic skills of learning various subjects and courses and making the students technically sound and accessible. To make teaching learning experiments, we provided e-books, e-journals, videos, emodules and subject study material to the students. We used mostly social media like facebook, whatsapp, gmail, website for effective teaching learning process. CDs, pen drive and other relevant tools are also used to share data in different devices. We also used activities such as online competitions; quizzes, essay writing. Additionally the learning management system like 'Google classroom' was also used.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute has its own ICT tools that are used for the effective teaching-learning process. The college has well-equipped

infrastructural facilities for ICT enabled teaching-learning process. We have two ICT classrooms, one computer lab, one language lab, software tools, and personal computers, laptops, pendrives, hard-discs, CDs and others. It helps the smooth and effective teaching-learning process. Our library itself is a good knowledge research centre having ICT tools, softwares, e-books, e-journals. We have the facility of internet, wifi, and other relevant devices. The faculty members have their own smart phones, laptops, tablets and PCs to make their teaching more effective, academically dynamic and more useful. The faculty members as well as students used ICT tools for the teaching-learning purpose. We used whatsapp, google meet, zoom app and others for students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

10

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute's evaluation method is open and thorough in terms of frequency and diversity. The internal assessment system is explained to the students well in advance to maintain transparency in internal assessment. The principal calls faculty meetings and gives instructions to ensure that the evaluation process is carried out effectively. The institute gives importance to the mechanism of internal assessment. The faculty members had taken tests, tutorials, assignments, quizzes and projects. We used Google Forms, WhatsApp groups (class wise and subject wise). A xerox copy of answer sheets were also provided to the students for unit test and class test.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute has its Grievance Redressal Cell that helps the students to resolve their problems related to the internal examination. The students convey their problems such as the absentee, incorrect marks etc. to the concerned. Then their evaluative proposals, applications are sent to the university. Even the Examination Committee help the students regarding their exam problems whatever it may be.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institute prepares the programme outcomes and course outcomes with the help of concerned departments. The heads of all departments are notified to prepare the programme outcomes and course outcomes within the stipulated period. The special meeting of faculty members is conducted. The relevant issues are discussed and used for achieving course outcomes. The Heads of department conduct their departmental meeting and asked to prepare the

concerned outcomes. The programme outcomes and course outcomes are prepared in the light of curriculum, and through consultation with the students and stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mssambad.org/Program-outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute follows direct and indirect methods for measuring the attainment of the learning outcomes. In the direct method, the result of students is analysed and the data related to evaluative learning outcomes of courses is classified, graded. Secondly feedbacks from students were taken, analyzed to check the progression of learning course outcomes. In the indirect method, the student's participation in the home assignments, tutorials, tests, practical (internal) seminars, presentations, group discussion, quizzes and other co-curricular activities are analyzed to measure the attainment of the course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

170

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mssambad.org/SSS-Analysis-AY-21-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

9

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institute has well established innovation ecosystem through which research and innovation activities are facilitated. The Institute encourages departments and teachers to organize conferences, workshops, seminars etc. The Institute promotes to submit Major and Minor Research Projects to various funding agencies by regular notices and meetings. For promotion of research activity of the faculty and research scholars, undergraduate and post graduate students Institute provides material resource such as well-equipped with sophisticated instruments including, UV spectrophotometer, Soil analysis kit, BOD, COD, CO Detector, handy air sampler, Digital Viscometer etc. One research Centre available at the Department of Chemistry and having well equipped laboratory. The well-established Central Library provides 7,99,500 e-books, above 6000 e- journals. Nine teachers are research guides and thirty-seven students registered for Ph.D. degree under their guidance in the last five years. Most of the teachers have reasonable number of publications in reputed journals. Faculty of

arts and social sciences also promotes research activity in the given to students for the innovative, socially connected issues, life skill, soft skill, business skill and local problems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

13

File Description	Documents
URL to the research page on HEI website	https://mssambad.org/R-C.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institute has always been in the forefront in sensitizing its students about social issues through its curriculum and extension activities. NSS unit of this Institute consists of a group of passionate volunteers who sincerely want to work for society, especially for the needy people. They have been working on and off the campus. Volunteers of the Institute are well known for their unique and innovative ideas. There are some remarkable social service activities done by the unit. For instance, Village Adoption (Adopted Villages for Special Camp, activities focusing on issues such as tree plantation program, Blood Donation Camps, Skills Development and so on.

The Institute has taken up the initiative of planting trees as the surrounding trees are important to create environmental awareness

of the institute students and to make the institute environment useful for educational development. Today, this same tree is useful for studying the students of Botany department. Apart from that organizing Blood Donation Camp made the students aware of their social responsibility and thus provided health care to the outside patients. Aids awareness campaign helped the students to become aware of the effects of AIDS in their community and society. Gadge Baba 'Swachhta Abhiyan' Create cleanness important in institute. Thus, through various programs, positive results were brought about in the society. Gadge Baba 'Swachhta Abhiyan' Create cleanness important.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

568

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has adequate infrastructural facilities for the smooth conduct of curricular, extra-curricular and extension activities on campus. The institutemade efforts for creation, enhancement and maintenance of infrastructure during the year to keep pace with the academic growth of the institute. The reports on infrastructural needs from all HODs, Chairmen of support services like library, gymkhana, NSS, Placement Cell, and Research Committee, academic planning committee and discipline committee periodically. The building and maintenance committee sanction budget for infrastructure development and monitor the same through CDC and IQAC. The college optimumally utilize the existing infrastructure for curricular, co-curricular and extra-curricular activities. The institute raise funds through various schemes of UGC, RUSA, DST, Alumni Association, well-wishers and other stakeholders for infrastructural facilities. The CDC and IQAC of the institute follow the policy of governing institution, Matsyodari Shikshan Sanstha, Jalna for planning and development of infrastructure. The institute takes sincere efforts to keep available infrastructure in line with its academic growth. Building supervisors are responsible for maintenance of building and physical facilities. Electric and civil work is done by hiring services. To face the problem of electricity breakdown, battery

backup and generators have been installed. They are technically maintained by trained technicians.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mssambad.org/4-1-1-Infrastructure-Learning-Resources.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute has good facilities for conducting sports, games and cultural activities. The college has open ground of approximate area of 1 hectre. Sports facilities have been established for various indoor and outdoor games: Separate space for boys : 1400Sq.ft Separate space for girls : 1400Sq.ft Two changing rooms : 15*15 Sq.ft Badminton Hall : 30*45 meter Shooting range hall: 22*44 meter. Outdoor Games: 200 mtr track of 6 Lane, Volleyball (18*9 meter), Kabaddi (13*10 meter), Kho-Kho(27*16 meter), Football ground (90*45 meter), Handball (20*40 meter), Raceling (12*9 meter), Archary. Indoor Games: Chess, Caroms, Table Tennis, Judo, Pistol and riffel shooting, weight lifting, Shuttle Badminton wooden court(13.41*5.18 meter) Sports & Games play an integral part in the all-round development of the student. Keeping this in mind, the institution has a definite policy and plan of action to encourage sports & games. Cultural Facilities: We have organized various cultural events in our institute premises to extract the hidden talent of the students. Cultural activities were celebrated for number of functions and conducted various competitions for students. To conduct the cultural activities/events, the institution has separate stage having area of 100 Sq.ft. and 150 Sq.ft respectively. Yoga centre: Yoga practice makes one's body and mind healthy. It not only keeps one phycially and mentally fit but also enhances human ability to think, increases power of concentration. We organize yoga on open play ground with the help of yoga teachers once in a month.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mssambad.org/4-1-2-Sports-Cultural-Facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,86,84,294

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software-SOUL 2.0 Nature of automation (fully or

partially)-Fully Version-2.0 Year of Automation-2002

<https://mssambad.org/LIBRARY.html>

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://mssambad.org/LIBRARY.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

80900

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

140

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute is committed to provide sufficient IT and Wi-Fi facilities for the smooth conduct of curricular, extra-curricular and extension activities on campus. The institute has made efforts for creation and maintenance of IT and Wi-Fi facilities during the year to keep pace with the academic growth of the college. The institute collects reports on IT infrastructural needs and also makes planning for short-term and long-term software requirements and adhere with the same for effective execution. The institute makes planning for installation and maintenance of Wi-Fi with N K computers. Computers and lab equipments are repaired and maintained by annual maintenance contract with N. K. Computer's services. Multimedia projectors, laptops, desktops, printers, Wi-Fi, LAN etc. are maintained by N. K. Computers services through annual maintenance contract.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mssambad.org/4-1-3-ICT-Hall.pdf

4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4695585

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classrooms: All classrooms are cleaned by peons after 5.00 pm everyday on regular basis. Building supervisors are responsible for maintenance of building and physical facilities. Electric and civil work is done by hiring services. The problem of electricity breakdown, battery backup and generators have been installed. They are technically maintained by trained technicians.

Laboratory: All repairing and maintenance of laboratories are done by their Lab- in-Charges, technical experts. Equipments, instruments and appliances used for teaching, learning and practicals are maintained through annual maintenance contract with service providers.

Library: In addition to librarian, assistants and attendants in the library help students for searching and lending books. Pest control of library books and records is done every year. Computers

and electronic items in the library are maintained by N. K. Computers.

Sport Complex: In the institute, shooting range hall, badminton hall are maintained and kept cleaned by separate staff. Certain people are hired for maintenance of sport complex through annual maintenance contract.

Computers: Computer lab equipments are repaired and maintained by annual maintenance contract with N. K. Computer's services. Multimedia projectors, laptops, desktops, printers, Wi-Fi, LAN etc. are maintained by N. K. Computer services through annual maintenance contract.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mssambad.org/4-4-2-b.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

488

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the

institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
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File Description	Documents
Link to Institutional website	https://mssambad.org/5.1.3.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

255

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

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File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

58

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

For academic year 2021-22, State Government and affiliating University had not issued directives for formation of Student Council. In spite of that, students were chosen as members of various committees/cells and also took part in decision making. Students represented in administrative and academic bodies like IQAC, CDC, NSS and sports cultural study tour committees anti ragging committee, anti sexual harassment committee and grievance committee. Student as committee members met Principal to consider, evaluate, plan and conduct student and society activities in college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute has registered Alumni Association working since 2004. Alumni association contributes to the institution in multiple ways. The members of association participate in various academic and administrative activities and give suggestions whenever needed. The Alumni association contributes financially in many ways. Some members contribute in cash; one of the members has helped in erecting water pipeline to supply water to the institute. Some distribute stationary and educational materials to the needy students. Guest lectures are arranged by Alumni Association for newly admitted students. Career counseling sessions are also organized on campus for previous year students. The meeting of association is scheduled at the beginning of academic year every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

- To focus upon holistic development of the student by providing them with a quality -based higher education in order to make them responsive to gender equity, Environmental consciousness and ethical value."

Mission

- To educate the student with a focus on skill development by using modern technological innovation in teaching-learning
- To inculcate in the student's moral values and principles
- To prepare the student to achieve competence to face global challenges successfully
- To develop leadership among the student by participating them in decision making bodies.
- To make the student receptive of social problems by letting them participate in the best practices.

With respect to vision and mission, the institute has a perspective plans which include: Improving the infrastructure of the institution to cater the increasing number of students and staff. Acquiring various opportunities and sources of funding for research and collaboration. Increasing the number of Value Added and Post Graduate courses. Organizing skill based Program to enhance the student selfemployment ratio. Promoting students interaction with the alumni to get firsthand knowledge of different fields as well as career opportunities.

File Description	Documents
Paste link for additional information	https://mssambad.org/6-1-1-Vision-Mission.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participative management. The President, Executive members, the Principal, Heads of Department, Teaching and non-teaching Faculty, Alumni, Parents, Students and representative from the field of Education, Community, Research and Industries of the respective committees participate in taking the decision for the academic and the infrastructural development of college i.e. Executive Council, CDC, IQAC, Institute Construction Committee, College Staff Council and Student Council. College Development Committee: According to the Maharashtra Public Universities Act 2016, the Local Managing Committee has been replaced by CDC. Members from the executive committee, expert from the field of education, research, society, industries, teaching, non-teaching staff and students are represented on this Committee. CDC prepares an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth. The Internal Quality Assurance Cell: The IQAC is headed by the Principal and the Coordinator who is selected from the faculty members to look after its activities. A representative of the management, faculty members, non-teaching staff member, social activist, Alumni and student are the members of IQAC works for quality parameters in various academic and administrative activities of the institute.

File Description	Documents
Paste link for additional information	https://mssambad.org/6-1-1-Vision-Mission.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Introduction of new subjects and courses at Under-Graduate and

Post-Graduate level

The institute is situated in rural and nearby tribal area. The stakeholder of the institute constantly demanded to introduce the optional subjects at Under Graduate and Post Graduate level and competitive exam orientated subjects in the college to cater the need of students.

Response

- Due to the introduction of the new Subjects and courses in the college, the students got an opportunity to complete their higher education at home town instead of going to the district places.
- The college has got a credit of some students who secured the merit position in affiliated university Merit list at Under Graduation in the subjects.

2. Health awareness by NSS unit

1. To organize Seven days NSS camp has being organized by college in Khapardev Hivra village
2. To create awareness about health issue in villages peoples.

Response

- Institute organized seven days NSS camp at Khapardev Hivra village during 22 March to 28 March 2022
- Students have visited villages to create health awareness about the COVID-19 pandemic and distributed hand-wash, and sanitizers to the villagers.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://mssambad.org/6.2.1%20Perspective%20Plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute is governed by Matsyodari Shikshan Sanstha, Jalna.

The Governing Body of MSS, Jalna judiciously look after all the affiliated colleges. The Sanstha plans, monitors and controls all the financial matters. The college prepares developmental and academic plans and sends it to the Sanstha for the approval. The Institute Development Committee (IDC) is the apex body at the college level. It consists of 14 members, nominated from college faculty members, industry, social workers, nonteaching staff and students. The Principal is the Head at Academic and Administrative level of institute. The Heads of various departments look after their respective departments. The Principal also designed various collegiate committees for the smooth running of institute activities. The IQAC is constituted as per the guidelines of NAAC. It plays a vital role in college for its academic quality and excellence. It is linked to various collegiate committees.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://mssambad.org/6-2-2-Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Teaching: 1. Fund raising to help needy employee. 2. Free health

checkup drive 3. Loan Facility through the Institutional Credit Society. 4. Campus Hall Available for Family Functions 5. Maternity Leave 6.Paternity Leave 7.Felicitation of staff members through best performer award 8. 9. College administration actively pursues for approval, promotions, placements and pensions

Non-teaching:1. Maternity Leave 2. Paternity Leave 3. Loan Facility through the Institutional Credit Society. 4. Campus hall Available for Family Functions 5. Fund raising to help needy employee. 6. Free health checkup drive 7.Felicitation of staff members through best performer award. 9. College administration actively pursues for approval, promotions, placements and pensions

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To maintain academic and administrative discipline and qualitative work, the college has its own mechanism for Performance Appraisal System. The performance of each faculty is evaluated by means of the self appraisal form. The format is given to all the faculty

members as well as the non-teaching staff at end of the academic year. The staff members fill up the forms and submit to IQAC. Then they are evaluated under the guidance of the Principal. Then the Principal call upon the meeting and necessary instructions are given to the staff members, whatever necessary. Furthermore feedback system for teachers is also helpful to check the performance of the faculty and also administration services, library services etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has structured mechanism of internal and external audits of all bills/ receipts. All the bills/ cash memos are signed by Principal and audited half yearly by chartered account Ashok Patil associates Aurangabad appointed by institute. External audit of all bills/ receipts is conducted by the auditors general from Nagpur. Audit reports are placed before IQAC, CDC and finally board of governance of institute. If there are any objections, it is sorted by administrative level with the discussion of chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional Strategy for mobilization of funds:

The institute mobilizes required funds from the following resources;

1. Fees collected from students
 2. Grants received from funding agencies like UGC, RUSA and DST .
 3. Donations received from stakeholders/Alumni
 4. Donations from parent institutions/industries
- Procedures for Resource Mobilization:

The institute makes optimal utilization of available funds and resources through the following:

1. Budgetary provision for each academic department .
2. Budgetary provision for Central Library .
3. Budgetary provision for support services such as cultural activities and NSS
4. Submission of demand related to academic and physical facilities by head of departments to the Principal. .
5. Approval from the College Development Committee required for procurement of academic and physical facility .
6. Tendering/E-tendering of the work to be done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC organized 4 meetings of IQAC committee on 28/11/2021, 6/1/2022, 15/2/2022 and 4/4/2022 respectively.
- Perspective Plan for academic departments and support services for year 2022-23.
- Monitored Teaching-Learning and Evaluation process throughout the year.
- Analyzed feedback collected from stakeholders and put the same before CDC for further action.
- Collected documents of the activities (NSS, Cultural programme) carried out during the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Internal Quality Assurance Cell of the institute plays key role in institutional quality improvement. Teaching learning process, structures and methodologies of operations adopted by the college are reviewed by IQAC periodically. The IQAC plans quality oriented activities and review their outcomes. Teaching Learning process is reviewed by IQAC through Syllabus Planning and Syllabus Completion Reports submitted by each faculty members. Reports submitted by online/offline lectures Monitoring Committee, Feedback by students and Students Satisfaction Survey are used to evaluate teaching-learning process. The IQAC also collects reports on CIE and Attainment of Programme/Course Outcomes from respective head

of departments for analysis of the process. The IQAC analyzes of academic results after declaration of results and corrective measures are suggested to concern departmentalfaculty for improvement. Curricular, co-curricular and extension activities reports are collected by academic departments and used for improvement.

File Description	Documents
Paste link for additional information	https://mssambad.org/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mssambad.org/IQAC-Meeting-2021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institutehas formulated a separate Women Development Cell for the effective planning and execution of the practice. It is established under Section 14(8) of the Maharashtra Universities

Act, 1994, with the following objectives:

1. To sensitize the students and staff concerning gender equality and feminine sensibility.
2. To make girl students aware of different job opportunities.
3. To provide soft skills, Professional Skills, and Life Skills among Girl students.
4. To encourage girl students for self-employment by acquiring required skills through skill based short-term Courses.

The WDC committee has conducted programmes on pre-marriage counseling and gender sensitization. Gender-sensitive features are carefully implemented in the college by forming various committees.

Facilities for Women are on Campus: Adequate facilities are provided to the women's such as common rooms, safety security checks at the college entrance, CCTV in all classrooms, office, college porch area, separate buses for girl students, separate parking for girls and staff, etc.

File Description	Documents
Annual gender sensitization action plan	https://mssambad.org/7-1-1-A-Gender-Equity.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mssambad.org/7-1-1-B-Safety-&-Security.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: solid waste management adopted by the college are vermicomposting and incineration whereas waste generated in hostels are inorganic waste, especially plastics, cotton waste collected by Municipal Corporation, Canteen waste i.e. Food waste is collected daily for Biogas plant. The campus is declared free from plastic carry bags.

The waste on the campus is disposed of in an eco-friendly manner without polluting the environment. Dry waste is collected regularly with the help of the non-teaching staff of the college. Install one biogas plant at the college campus.

Liquid Waste management: liquid chemical wastes generated from the laboratory are diluted / neutralized and then discharged. Waste water from different laboratories are drained into equalization tank there after diluted with fresh water and use for watering the plants whereas waste water from toilet, bathroom find their way to nearby septic tank and some in absorbing pits.

Hazardous chemicals and Radioactive Waste management: Adequate exhaust provisions are made in the Chemistry laboratory to drive out acid fumes. Use of sand- tray for preventing spillage of concentrated acids, use of micro scale techniques in the organic practical, use of the hand glove and safety measures charts are displayed in the laboratories.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available

A. Any 4 or all of the above

**in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	<p>A. Any 4 or All of the above</p>
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In the academic year 2021-22, the institute takes initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, and communal socio-economic through institutional, departmental levels and support services like NSS and WDC. Marathi Language Day was celebrated on

28th February 2022 at 11 am on behalf of Marathi Department. International Yoga Day was jointly organized by the Department of Sports and National Service Scheme at MSS's, Arts, Science and Commerce College on 21st June 2021. The event was celebrated online. Vishakha Samiti On 8th March 2022 at 11 a.m, a lecture was organized on the occasion of International Women's Day by Vishakha Committee. Dr. Sujata Devresaid that women and women are empowered about self-protection while living in the society. Womens should be the need of the hour. There are various laws for women empowerment to know the knowledge of the law. She asserted that the ability to take decisions should be instilled in women.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In our institute, various days were celebrated in the academic year 2021-22 at MSS's art's, Science and Commerce College, Ambad. Independence Day was celebrated on 15.08.2021. Republic day was celebrated on 26.01.2022. National Voters Day was celebrated on 25.01.2022. Constitution day was celebrated on 26.11.2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mssambad.org/7.1.9-Day%20Celebration.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to

A. All of the above

the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In the academic year 2020 -21, Institute celebrated the following birth anniversary and death anniversaries. Many activities were implemented in the college under the guidance of Dr. S. V. Gaikwad, Principal of the college. These programs are organized to inculcate the work of many great persons, their thoughts, their ideas in the students.

Mahatma Phule Jayanti (11.04.2022), Dr. Babasaheb Ambedkar Jayanti (14.04.2022) Savitribai Phule Jayanti (03.01.2022), Vachan Prerna Din (15.10.2022), Sant Gadgebaba Jayanti (23.0 2. 2022), Annabhau Sathé Jayanti and Lokmanya Tilak death anniversary (01.08. 2022), etc. days were celebrated by saluting the saints.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 01 (Daily Assembly)

Daily Assembly is the first best practice which had been actively implemented since 1999. The daily assembly is conducted every day at 11.00 am. The main objective of the daily activity is to inculcate the human values of love, tolerance, humanity, national integration, nationalism, equality, gender sensitization and others. The students are briefly informed on the occasion of Birth anniversaries and Death anniversaries of great leaders, social workers, thinkers and its relevance human life.

Best Practice 2 (Health care practice)

In general, in the wake up of Covid-19 pandemic, the health issues of the students and the staff has become the matter of great concern. so the institute has decided to undertake this Health care practice of best for making healthy India. To Implement this practice, the principal has formed various committees to conduct the practice in real context The Institute has organized various camps such as Blood group check-up programme, haemoglobin check-up programme. Blood donation camp, Covid-19 vaccination programme for the students, the staff members. It helped to maintain hygiene care of all. Hence it was best practice and successfully maintained by the college.

File Description	Documents
Best practices in the Institutional website	https://mssambad.org/Best-Practice-1.pdf
Any other relevant information	https://mssambad.org/Best-Practice-2.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institute, established in 1979 and affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad has distinctive qualities of its own. Firstly it is situated in the rural area and maximum number of students is from villages and from economically backward families. our main thrust is to educate the students from diverse social sections and to make them efficient and caliber in their life. Our institute has a long glorious tradition of

meritous students, and also great number alumni have been working in judicial, administration, educational and related Governmental and semi governmental institutions. Our institute has maximum number of students at talukas level in Jalna district. Through TISS (Tata Institute of social sciences), we run different NUSSD programs benefiting the rural students to get soft skills and essential knowledge of the courses. More than 400 students are recruited in different places. Our institutional vision is to spread knowledge in all sections and of society irrespective of gender, caste, religion, sect or any other difference. Our institute got a number of awards related to examination, environment and miscellaneous areas. Our campus is green and environment friendly. Our institute conducts remedial teaching for the needy students. Our main thrust is uplifting the poor students, to enlighten them and to make them capable to be responsible, active, creative, tolerant and economically standard or efficient.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Introduction of new ADD on/Certificate Courses
2. Introduction of Research Centers
3. construction of road in front of mainbuilding
4. Renovation of Science Building
5. Renovation of library cabins
6. Submission of AQAR 2022-23
7. Construction of Toilet facilities for Staff Members
8. Purchase of e-journals e-books
9. Construction of Classrooms and up-gradation of library facility
10. To initiate add on course by vedant foundation