Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**MATSYODARI SHIKSHAN SANSTHA'S ARTS, SCIENCE AND COMMERCE COLLEGE, AMBAD**
Name of the head of the Institution	**DR. SHAHAJI GAIKWAD**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02483275044**
Mobile no.	**9421482721**
Registered Email	**iqac3cycle.mssambad@gmail.com**
Alternate Email	**rfpathre@gmail.com**
Address	**Jalna-Beed road, Ambad, Dist. Jalna**
City/Town	**Ambad**
State/UT	**Maharashtra**
Pincode	**431204**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR. RAVINDRA PATHRE**
Phone no/Alternate Phone no.	**02483275066**
Mobile no.	**7588794162**
Registered Email	**rfpathre@gmail.com**
Alternate Email	**sharad.khoje1977@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://mssambad.in/iqac/AQAR2018-2019.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://mssambad.in/uploads/AcademicCalender-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**A**	**3.06**	**2017**	**27-Nov-2017**	**26-Nov-2022**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**20-Jun-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
ICT Classroom	**15-Jun-2019**	**112**

	180	
Guest Lecture	15-Jun-2019 180	1240
Equipment Purchase	15-Jun-2019 90	412
Extension of Botanical Garden	15-Jun-2019 180	120
Purchase of Biogas Plant	15-Jun-2019 90	204
Introduction of PG Programme	15-Jun-2019 180	60
Purchase of books for Library	15-Jun-2019 180	1378
Signing of MoU's	15-Jun-2019 365	1021
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	B.Voc.	UGC	2019 365	8974276
Institution	CC	UGC	2019 182	17330920
Institution	RUSA	Central Govt.	2019 365	10000000
[View File]()				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. ICT classrooms and LMS 2. Equipment Purchase 3. Extension of Botanical garden 4. Purchase of biogas plant 5. Introduction of postgraduate Programme 6. Promotion of Research and Publications 7. Signing up MoUs 8. Conduct of in camera examinations

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
ICT classroom and LMS	The use of ICT in classroom increases performance of students to higher grade. The interactive boards LCD projectors were used. The LMS facility was launched.
Guest Lectures	The guest lectures were arranged for all the courses in our college. The students were benefited the relevant knowledgeable things from these guest lectures. It also helped the overall student-faculty progression.
Equipment purchase	Purchase of equipment by the college benefited all the students and also helped in research work conducted by the faculty.
Extension of Botanical Garden	New Herbal plant varieties were purchased. It has benefited to all science students.
Promotion of research and publication	New PG course M.Sc. Botany was introduced during the year and more number of MoU's were signed up. The significant number of publications in UGC notified journal were published by faculty members.
Feedback mechanism	Feedbacks from different stakeholders were collected and appropriate action was taken to improve overall functioning of college. The important instructions were given to faculty members by the Principal about less satisfactory feedbacks.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Development Committee	22-Jan-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	02-Mar-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	17-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The MIS system is functioning efficiently in the college since 2013, namely viz. CMIS, Tally, SOUL, NList and MKCL portal of University. The data of every student is collected using CMIS software. It is easily available whenever required. All the financial data and accounts are managed by using Tally software. SOUL is a software, which is used to keep record of books and there circulations among students. NList is used to access ejournals to the faculties and students. MKCL portal of University helps in admission and examination process of students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum design and development is exclusive right of affiliating university and college plans for its smooth delivery. Intrinsic plan and operationalized curriculum within overall framework is provided by university. The principal of college distributes curriculum among concern heads of departments. Then heads of departments ask for teaching plans to all the concerned teachers of departments. After that head of the department assigns workload to all teachers. Principal and staff secretary daily verify teaching plan and students attendance sheets of each lecture provided by each teacher of college. A non-teaching person daily moves across every class and prepares daily class report and submits it to IQAC office. Our faculty tries to penetrate the curricula by

lectures, seminars, project work, tutorials, assignments group discussion etc. We have semester system and are bound to complete syllabi within period of stipulated time. Students are prepared to face University exams. At the end of each academic year, feedback from stakeholders is collected which helps in improvement of delivery of curricula.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Diploma in Banking and Financial Services	15/06/2019	180	Employabil ity	Banking Financial services, Health Service Management, Travel Tourism
Nil	Diploma in Digital Marketing	15/06/2019	180	Employabil ity	Banking Financial services, Health Service Management, Travel Tourism

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MCom	Commerce	15/06/2019
MA	English	15/06/2019
MSc	Chemistry	15/06/2019
BA	Library & Information Science	15/06/2019
	View File	

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce	15/06/2019
BCA	BCA	15/06/2019
MSc	CHEMISTRY	15/06/2019
MA	ENGLISH	15/06/2019
MCom	COMMERCE	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	92

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Computer Application	22
BSc	Computer	2
BVoc	Hospital Service Management	50
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from all the stakeholders are collected online and then analyzed by IT Coordinator and feedback committee of college. Then feedback analysis reports are placed before IQAC. Principal and IQAC ask for explanation to concerned teacher, if feedbacks are not satisfactory. Orientation programme, refreshers course, counseling sessions are arranged for teaching and non teaching persons, to make them perform better. The principal intervene and addresses possible areas of importance. On the basis of feedback from stakeholders, varied actions are taken by the institute and activities are conducted for better results and holistic development.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Humanities and social science	1440	537	537
BCom	Commerce	720	479	479
BSc	Science	720	331	331
BCA	Computer Application	180	58	58

MSc	Chemistry	30	22	22
MA	English	120	29	29
MCom	Commerce	120	31	31

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1722	106	44	4	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
49	7	10	4	Nill	Nill

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, students mentoring system is available in the college. Students often need mentoring, guidance and counseling in their academic journey. For academic, personal, psychological, attendance related career choice, placements or any other matter mentoring system are designed and followed for all students. Faculty members are assigned to each newly admitted student in all the programmes. Mentoring forms are filled by students. The faculty mentors meet their mentees at least twice a month. They continuously monitor, guide and motivate the students in all academic matters. Mentors provide psychological counseling, if they need. They contact parents or guardian, if situation demands like academic irreregularities, behaviour change and any other. Thus in semester or turn, two mentoring sessions are arranged. Mentoring system helps the students handle academic, psychological and other problems. The faculty maintains a detail progressive record of the student. They intimate Principal or IQAC Coordinator if any administrative action is called for. The mentors use both formal and informal means of mentoring. The mentor system boosts inclusiveness, gender sensitivity and social responsibility of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1828	56	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
39	56	19	Nill	22

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Vinod Jadhav	Assistant Professor	Cultural award by Mahatma Phule Pratishtan Ambad
2019	Dr. Vinod Jadhav	Assistant Professor	Career excelance award by Himakshara Bhopal
2019	Dr. Vinod Jadhav	Assistant Professor	Innovative educators, Pt. Trilokinath Gyanwati memorial trust
2019	Dr. Vinod Jadhav	Assistant Professor	Research Guide, Dr.B.A.M.U. Aurangabad
2020	Dr. Vinod Jadhav	Assistant Professor	Covid-19 warriors, WHO Delhi
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	MSSBA	Semester	16/03/2020	27/08/2020
BSc	MSSBSC	Semester	17/03/2020	04/09/2020
BCom	MSSBCOM	Semester	10/03/2020	20/08/2020
BCA	MSSBCA	Semester	15/03/2020	09/09/2020
MA	MSSMA	Semester	20/03/2020	15/09/2020
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous evaluation is done throughout the year by regular test, MCQ test, projects, presentations, seminars, Quizzes etc. Some departments conduct weekly test and group discussions. For slow learners and challenged students, remedial classes are arranged after regular classes. Oral test, mid-term test and section examinations are conducted which help them preparation for University exams. Correct answers scripts are shown to the students for doubts and scrutiny. The teachers explain about how marks scoring can be better in University examination by expressing appropriately in response to questions. Peer evaluation is also employed by teachers, if needed. University enables students to apply for reevaluation of answer scripts.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar of institution runs parallel to affiliating University

> calendar. The institute calendar contains list of all the interactive and innovative programme to be conducted by college. A teaching faculty and students receive a calendar for planning the yearly activities. Detail schedules are given for mid-term and selection examination. Students prepare themselves for these examinations accordingly. IQAC calendar is also prepared for counseling academic programmes and activities for quality enhance merit. IQAC evaluates all the activities of the college during their meetings.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://mssambad.in/uploads/programme_outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MSSCC	BVoc	Taxation, Auditing & Finance	50	50	100
MSSCC	BVoc	Dryland Horticulture	50	50	100
MSSCC	BVoc	Hospital Services Management	50	50	100
MSSCC	BVoc	Nursery Production & Management	50	50	100
MSSMA	MA	Marathi	9	7	77.77
MSSBCA	BCA	Computer Application	26	22	91.66
MSSBSC	BSc	Science	113	104	92.04
MSSBCOM	BCom	Commerce	146	143	97.95
MSSBA	BA	Humanities & Social Science	131	107	81.67
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://mssambad.in/feedback/user_login.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Qualitative Research	Library Science	25/04/2020
Prayojan mulk hindi vividh aayam	Hindi	01/05/2020
Mental Health challenge and solution	Physics	27/05/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
National Level PPT Presentation Competition on Innovative Ideas NLPC 2020	Sayli Kanke	MSP Mandal	18/01/2020	National Level

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Zoology	2	Nill
National	Chemistry	2	Nill
National	History	3	Nill
National	Environmental Science	1	Nill
National	Physical Education	6	Nill

National	Marathi	7	Nill
National	Hindi	1	Nill
International	Commerce	6	Nill
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Environment Science	1
Physical Education	4
Marathi	6
Chemistry	2
Commerce	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	16	50	6	Nill
Presented papers	4	14	Nill	Nill
Resource persons	5	3	Nill	3
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Central Youth Festival	Dr. BAMU Aurangabad.	2	25
Cricket	Chhatrapati College, Umarga	1	16
Holly Ball	Vaishnavi Collee, Vadvani Dist. Beed	1	2
Athletics	Dept. of Sports Dr. B. A. M.U Aurnagbad	1	3
Athletics	Moreshwar College, Bhokardan	1	17
Kabaddi (IUT)	Chisteya College, Khultabad	1	12
Wrestling	Pramaladevi Patil College, Neknur, Dist. Beed	1	4
Blood Donation Camp	Dist. Blood Bank	4	25
Chess youth festival	Dr. BAMU Aurangabad.	1	51
State Level Microbiolympiad 2019	C.K.Thakur Arts,Commerce and Science College,New Panvel.	2	51
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swaccha Bharat	Panchayat Samiti,Ambad	Pathnattya ,Vyakhyan	5	15
AIDS Awareness	Civil Hospital, Ambad.	Janjagruti Upakram	5	15
Gender Issues	Tehsil, Ambad.	Prabhatferi Beti Bachav	10	70
[View File](#)				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Hospital Service Management	Civil Hospital Ambad	14/08/2019	28/08/2019	20

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Tata Institute of Social Sciences, Mumbai	25/11/2019	Training, Intrnship, Placement, Entrepreneurship	169
Maharashtra centre for entrepreneurship develoment Jalna	07/12/2019	Training, Intrnship, Placement, Entrepreneurship	170

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3426000	3425000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing

Class rooms	Newly Added
Campus Area	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Fully	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	36920	5080063	519	61000	37439	5141063
Reference Books	5700	850450	47	15278	5747	865728
e-Books	300000	Nill	300000	Nill	600000	Nill
e-Journals	12000	Nill	12000	Nill	24000	Nill
Library Automation	1	Nill	1	Nill	2	Nill
Others(specify)	48	Nill	6	Nill	54	Nill

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
M N Nagre	LMS	Php-Javascript-nodjs	18/07/2019

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	120	40	10	20	12	19	9	10	0
Added	20	2	0	0	6	4	7	0	1
Total	140	42	10	20	18	23	16	10	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
LMS	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
6510000	6410000	3550000	3450000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute has put in place robust systems procedures along with human resources for maintenance and utilization of infrastructure, library, sports, grounds, laboratories, classrooms etc. The separate staff is engaged to keep the campus clean and sometimes daily sweepers are hired on contract basis. Laboratory: All repairing and maintenance of laboratories are maintained by their lab in charge, technical experts. Equipment, instruments and appliances are used for teaching, learning and practicals are maintained through annual maintenance contract with service providers. Library: In addition to librarian, assistants and attendants in the library help students for searching and lending books. Pest control of library books and records is done every year. Computers and electronic items in the library are maintained by N. K. Computers. Sport Complex: In the institute, shooting range hall, badminton hall are maintained and kept cleaned by separate staff. Certain people are hired for maintenance of sport complex through annual maintenance contract. Computers: Computer lab equipment are repaired and maintained by annual maintenance contract with N. K. Computer's services. Multimedia projectors, laptops, desktops, printers, Wi-Fi, LAN etc. are maintained by N. K. Computer services through annual maintenance contract. Classrooms: All classrooms are cleaned by peons after 4.00 pm everyday on regular basis. Building supervisors are responsible for maintenance of building and physical facilities. Electric and civil work is done by hiring services. To face the problem of electricity breakdown, battery backup and generators have been installed. They are technically maintained by trained technicians.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government of India	874	1860230
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
[View File]()			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NUSSD	15/06/2019	212	TISS Mumbai

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Competitive Exam center Ambad	76	76	Nill	Nill

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
ICICI	10	6	Nill	Nill	Nill

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	6	B.Com	Commerce	MSS's Arts, Sci.Comm.College,Ambad	M.Com.
2019	4	B.Sc.	Zoology	Dr. B.A.M.U. Aurangabad	M.Sc.
2019	7	B.Sc.	Environmental Science	Dr. B.A.M.U. Aurangabad	M.Sc.

2019	7	B.A.	Economics	1) Barwale college,Jalna 2) Ankushrao Tope College, Jalna	M.A.
2019	8	B.Sc.	Microbiology	1) GISA Aurangabad 2) Deogiri College, Aurangabad	M.Sc.
2019	15	B.Sc.	Botany	1) Dr. B.A.M.U. Aurangabad 2) JES College, Jalna	M.Sc.
2019	3	B.A.	Political Science	Dr. B.A.M.U. Aurangabad	M.A.
2019	5	B.C.A.	Computer Application	1) MGM College, Aurangabad 2) Sidhanth Institute, Pune 3) Abhinay College, Pune 4) Sinhagad College, Pune	M.C.A.
2019	4	B.A.	Hindi	1)Ankushrao Tope College, Jalna	M.A.
2019	6	B.Sc.	Mathematics	1)Dr. B.A.M.U. Aurangabad 2)Pathrikar College,Badnapur 3) Aditya College, Beed	M.Sc. Mathematics

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

SET	2
GATE	1
Civil Services	1
Any Other	1

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Gathering Function of College	Local	1848
Kabbadi	Local	38
Cricket	Local	28
Rangoli Competition	Local	22
Debate Competition	Local	11

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

For Academic year 2019-20, State government and affiliating University had not issued directives for formation of Student Council. In spite of that students were chosen as members of various committees/ cell and also took part in decision making. Students represented in administrative and academic bodies like IQAC, CDC, NSS and sports cultural study tour committees anti ragging committee, anti sexual harassment committee and grievance committee. Student as committee members meet Principal to consider, evaluate, plan and conduct student and society activities in college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has registered alumina association working since 2004. Alumini association contributes to the institute in multiple ways. The members of association participate in various academic and administrative activities and give suggestions whenever needed. The Alumni association contributes financially in many ways. Some members contribute in cash one of the members has helped in erecting water pipeline to supply water to college. Some distribute stationary and educational materials to the needy students. Guest lectures are arranged by Alumni Association for newly admitted students. Career counseling sessions are also organized on campus for previous year students. The meeting of association is scheduled at the beginning of academic year.

5.4.2 – No. of enrolled Alumni:

138

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management. The President, Executive members, the Principal, Heads of Department, Teaching and non -teaching Faculty, Alumni, Parents, Students and representative from the field of Education, Community, Research and Industries of the respective committees participate in taking the decision for the academic and the infrastructural development of college i.e. Executive Council, CDC, IQAC, College Construction Committee, College Staff Council and Student Council. College Development Committee: According to the Maharashtra Public Universities Act 2016, the Local Managing Committee has been replaced by CDC. Members from the executive committee, expert from the field of education, research, society, industries, teaching, non-teaching staff and students are represented on this Committee. CDC prepares an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth. The Internal Quality Assurance Cell: The IQAC is headed by the Principal and the Coordinator who is selected from the faculty members to look after its activities. A representative of the management, faculty members, non-teaching staff member, Social activist, Alumni and student are the members of IQAC works for quality parameters in various academic and administrative activities of the College.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum development is exclusive right of affiliating University few faculty members of college are members of Board of Studies and they collect feedbacks on curriculum from stakeholders. The syllabi designed at BOS meeting and then forwarded to academic council. Faculties members who are on BOS, insure that curriculum reflect the vision of institute.
Industry Interaction / Collaboration	The college provides platform for industry interaction through visit, guest lectures, training etc. College has signed MOUs with many industries

		and many reputed institute. In an attempt to bridge gap between Academia and Industry. Seminars, plant visits and conferences are organized.
	Human Resource Management	Faculty and staff vacancy are filled by following standard procedure of recruitment laid down by affiliating University and State government. All the members (Teaching and Non-Teaching) are promoted under Career advancement Scheme (CAS). In order to enhance knowledge and skills faculty and staff are deputed for higher Studies, FDPs and training programmes etc.
	Library, ICT and Physical Infrastructure / Instrumentation	Library consists of collection of text books, journals, reference material, and magazines. Library subscribed new online INFLINet, ejournals package from 2019. The college has excellent sport facilities comprising shooting range hall, badminton hall, and large fields for football, cricket. In addition college has well ventilated classrooms, along with projector facility and CCTV camera. Principals cabin and support staff office are provided with Wi-Fi facility. RO water is available for Students and staff members.
	Research and Development	In the institute research committee holds regular meetings and programme for developing research culture on campus. Faculty members are asked to prepare research plan of the year to focusing on creating research climate and overall development of the department. The institute motivate faculty to do quality research in their respective fields and encourage them to submit project proposals to funding agencies like UGC, DST, DBT, CSIR, Ministry of Environment, ICAR, DRDO, ICMR, ICSSR etc. Emphasis is given to publish the research work in good quality journals UGC care list of journals having impact factor. The institute has well equipped research center for Ph.D. students
	Examination and Evaluation	All year round evaluation through class test, tutorials, student's seminars/ presentations keeps the student in touch with their subject. It prepares student for University examinations. Online MCQ tests are conducted and results are declared. Results of internal exams are published

	and students are asked to bring the sign of their parents. Parent teacher meetings are conducted for improvement of students, whose performance is not satisfactory.
Teaching and Learning	Teaching and Learning at the institute implemented through formal classrooms, laboratory and tutorials sessions. The workshops, seminars and regular use of ICT in classrooms contributed to enhancement of teaching – learning. The curriculum delivery emphases on meeting programme outcomes and course outcomes. The college has recently employed LMS system for online education and prepared videos and PPTs and uploaded it on You tube platform.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	MKCL software of affiliated university and CMS (College Management System) software of college are used in admission process. CMS store data of each of the students admitted to the college. The students are also provided with the browsing center in computer lab. We also use SMS, mobile phone and website services for admission
Examination	MKCL (Maharashtra Knowledge Commission Limited) of Dr. BAMU University manages all the examinations works. In college, the preparation of timetable, supervisor list, dates and time of exam, hall allotments, distribution of answerbooks are done electronically Students could get their admit cards and result using their PRN (permanent Registration Number)at University website
Planning and Development	The CDC and IQAC prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth. The IQAC of the college plans e- governance for effective management and paperless work. IQAC manage the college affairs with a view of keeping transparency.
Administration	Administration is aimed at getting performed via electronic mode. Works like issuing certificates, maintenance of service records of employee and all other administration are performed electronically. Also there is MIS in place to manage the data.

Finance and Accounts	CMS and Tally ERP 9 (6.64) software are used to manage the finance and accounts of the college. The data generated using it is easily accessible.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Qualitative research	Nill	25/04/2020	27/04/2020	115	Nill
2019	E-learning and E-facilities	Nill	21/10/2019	21/10/2019	38	Nill
2019	Prayojan Mulk Hindi ke ViVIdh Ayam	Nill	01/05/2020	01/05/2020	125	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP	8	06/08/2019	31/05/2020	10
Refresher course	7	06/08/2019	30/05/2020	14
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

18	28	30	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Fund raising to help needy employee. 2. Free health checkup drive 3. Loan Facility through the Institutional Credit Society. 4. Campus Hall Available for Family Functions 5. Maternity Leave 6.Paternity Leave	1. Maternity Leave 2. Paternity Leave 3. Loan Facility through the Institutional Credit Society. 4. Campus Hall Available for Family Functions 5. Fund raising to help needy employee. 6. Free health checkup drive	1. Free health check up drive 2 Earn and Learn Scheme 3 Students covered by group life insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has structured mechanism of internal and external audits of all bills/ receipts. All the bills/ cash memos are signed by Principal and audited half yearly by charted account appointed by institute. External audit of all bills/ receipts is conducted by the auditors general from Nagpur. Audit reports are placed before IQAC, CDC and finally Board of governance of institute.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dr. Babasaheb Ambedkar Marathawada University, Aurangabad	Yes	IQAC of college
Administrative	Yes	Dr. Babasaheb Ambedkar Marathawada University, Aurangabad	Yes	CDC of college

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The meetings of the parent teacher association are conducted twice in a year. The parents are advised regarding their wards, admissions, examination schedule, curricular and co-curricular activities, regular attendance and relevant issues. They are counseled regarding their problems, if any. The

relevant and necessary instructions are given to the parents, whatever needed. The programmes like social awareness, health camps, cleanliness awareness, gender sensitization, environment programmes are organized by this association. Also the parents are informed about their wards' academic progress, attendance records on monthly basis.

6.5.3 – Development programmes for support staff (at least three)

1. Advanced software training programme 2. New NAAC guidelines training programme 3. Regular counseling on professionalism. 4. Conduct of skill-based training.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Faculty members motivated for publications. 2. Strengthening of feedback system. 3. Introduction of post-graduate and vocational courses. 4. MoUs signed up with industries and institutes.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Purchase of equipment for science laboratories	02/06/2019	02/06/2019	30/04/2020	10
2019	Purchase of Laptops and electronic note pads	02/06/2019	02/06/2019	30/04/2020	10
2019	Classrooms construction	02/06/2019	02/06/2019	30/04/2020	10
2019	Application for addition of M.Sc. Programme	02/06/2019	02/06/2019	30/04/2020	10
2019	Launching LMS system in college.	02/09/2019	02/09/2019	30/04/2020	8
2019	To extend infrastructure of college and to arrange of workshops /seminars	02/09/2021	02/09/2019	30/04/2020	8
2019	Discussion	02/09/2019	02/09/2019	30/04/2020	8

	on fix deposit of one crore for implement of students welfare schemes				
2019	Arrange seminar on Biodiversity conservation	28/12/2019	28/12/2019	30/04/2020	9
2020	To purchase Bio-Gas plant	30/03/2020	30/03/2020	30/04/2020	9
2020	To extend library infr astructure	30/03/2020	30/03/2020	30/04/2020	9
[View File](#)					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Birth Anniversary of Savitribai Phule	03/06/2019	04/06/2019	320	150
Birth Anniversary of Maa Jijausaheb	12/01/2020	13/01/2020	210	180

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Celebration of World Environment Day 2. Tree Plantation and Conservation and Protection of trees, 7th June 2020 3. Use of the CFL and LED Lights 4. Roof-Water Harvesting 5. Rainwater Harvesting 6. Celebrating world's Aids Day organizing awareness program.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	3
Rest Rooms	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of

	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2019	1	1	19/06/2021	01	Rain water harvesting	Scarcity of water on campus	43
2019	1	1	10/07/2020	10	Tree plantation	Less number of trees	64
2019	1	1	01/06/2019	365	Appointment of two peons at entry gate of college	weekly market near college	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human values and professional Code of Conduct for teaching and non-teaching staff	17/06/2019	A Handbook for ethical code of conduct is published by college as per notification of the University Grants Commission, State government and affiliating university
Code of conduct for students for maintaining discipline	17/06/2019	Implemented procedure to decide with misconduct/indiscipline by students rules 2020
Promotion of values by thought of the day during daily assembly session	17/06/2019	Human values are inculcated

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Independence day	15/08/2019	15/08/2019	910
Daily assembly	01/07/2019	15/02/2020	1352
Guest lecture series on universal values	24/09/2019	26/11/2019	220
Cleanliness campus week	11/01/2020	14/01/2020	57

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green Campus by regular Plantation maintenance 2. Regular green audit of campus 3. Structured practices for handling various wastes generated in the college 4. Tobacco- and Smoking-free Campus 5. Plastic-free Campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

There are two best practices implemented during the year. Viz. Daily Assembly and Samarth Festival. Daily Assembly: Daily Assembly is the first best practice which had been actively implemented since 1999. The daily assembly is conducted every day at 11.00 am. The students are informed about the important notices, government circulars, collegiate rules, activities in the daily assembly. The main purpose of the daily activity is inculcate the human values of love, tolerance, humanity, national integration, nationalism, equality, gender sensitization and others. The students are made aware about the importance of great thoughts of great leaders, patrons, saints in social progression. The students are briefly informed on the occasion of Birth anniversaries and Death anniversaries of great leaders, social workers, thinkers and its relevance human life. They are also guided about the importance of national festivals, programmes and their usefulness in developing spirit of freedom, brotherhood fraternity and nation building. Also the students and staff members who have got great achievements or won any reward, award etc. are felicitated on the dais. The national programme committee conducts the daily assembly and its activities throughout the year. They are supported by Discipline committee during the daily assembly and wherever it needed. Samarth Festival: The Samarth festival is conducted in the month of September every year. It is organized in the memory of Honorable, Late Karmyogi Ankushrao Tope's Birth Anniversary. It is conducted for seven days. Before the beginning of Samarth festival, the meeting of the staff and students representatives is called upon to discuss the conduct of festival. Different committees are formed for smooth running of programmes in the festivals. During the Samarth festival the competitions such as Poetry Reading, Debating, Elocution, the role playing, Poster presentation, One Act Play, Drama, Rangoli, Dancing, Singing, and others are organized and conducted. Also the guest lectures on relevant topics are organized during Samarth festival. Along with these different sportscompetitions such as crickets, kho-kho, running, High jumps, Long jumps etc. are also organized. On the valedictory programmed participants are given certificates, rewards and Memento with the hands of the chief guest. The main purpose of the Samarth festival is to develop their spirit of activeness, to encourage them, to participate in different activities and inculcate human values.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://mssambad.in/iqac.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college, established in 1979 and affiliated to Dr. Babasaheb Ambedkar Marathawada University, Aurangabad has distinctive qualities of its own. Firstly it is situated in the rural area and maximum number of students is from villages and from economically backward families. Our main thrust is to educate the students from diverse social sections and to make them efficient in their life. The college has a long glorious tradition of meritorious students, and also great number alumni have been working in judicial, administration, educational and related Governmental and semi government institutions. Our college has maximum number of students at talukas level in Jalna district.

Through TISS (Tata Institute of social sciences), we run different NUSSD programs benefiting the rural students to get soft skills and essential knowledge of the courses. More than 400 students are recruited indifferent places. Our institutional vision is to spread knowledge in all sections and of society irrespective of gender, caste, religion, sect or any other difference. Our college got a number of awards related to examination, environment and miscellaneous areas. Our campus is green and environment friendly. Our college conducts remedial teaching for the needy students. Our main thrust is uplifting the poor students, to enlighten them and to make them capable to be responsible, active, creative, tolerant and economically standard or efficient.

Provide the weblink of the institution
http://mssambad.in

8.Future Plans of Actions for Next Academic Year

1. Establishing smart classroom 2. Initiating research centers 3. Upgrading ICT infrastructure 4. Conducting seminar conferences and workshops 5. Conducting training programs for the staff 6. Conducting programs for women improvement and gender sensitization 7. Increasing library resources 8. Organizing social awareness programmes for social harmony